**1🔹 Javob:**

**“Applied Steps”** panelining maqsadi — **siz ma’lumotni tozalash va o‘zgartirish paytida bajargan barcha qadamlarni avtomatik tarzda yozib borish**.

In **Power Query**, you can perform various data cleaning and transformation tasks easily.

To **remove duplicate rows**, first select the column or columns you want to check for duplicates, then go to the **Home** tab and click **Remove Rows → Remove Duplicates**. This keeps only one unique record and removes all repeated (duplicate) rows.

The **Filter icon** (small arrow next to each column name) is used to sort and filter your data. It allows you to choose which values you want to see or hide. For example, you can filter a “Region” column to show only records from “Europe.”

To **rename a column** (for example, change “CustID” to “CustomerID”), simply double-click the column header or select the column, go to **Home → Rename**, and type the new name. This creates an “Renamed Columns” step in the Applied Steps list.

When you click **“Close & Apply”**, Power Query saves all the changes (applied steps) you made and loads the cleaned and transformed data back into Power BI Desktop. This means your main Power BI model is updated with the new data, and you can start building visuals and dashboards right away.